

SOLAR QUOTATION

SAMPLE: a layout example. All names, numbers and dates below are placeholders.

Quotation no.	QT-SAMPLE-0001	Date	DD-MM-YYYY
Valid until	DD-MM-YYYY	Revision	Original

From and to

From	To (customer)
Your Company Name Company address line, city, state, PIN GSTIN: (optional) Phone and email	CUSTOMER NAME Installation site address, city, state, PIN Customer state: used to decide CGST + SGST or IGST Phone

System summary

Item	Detail
Installation type	Residential / Commercial / Industrial (choose one)
System mode	On-grid / Off-grid / Hybrid (choose one)
Capacity	X kW
Components	Make and model are written on every line below, so the customer can compare offers fairly

Bill of materials

#	Item	Make and model	Qty
1	Solar modules	Make, model, rating	N
2	Inverter	Make, model, rating	N
3	Mounting structure	Make, model, rating	N
4	DC and AC cables	Make, model, rating	N
5	Protection devices and earthing	Make, model, rating	N
6	Net meter and installation items	Make, model, rating	N

Price and tax

Line	Taxable value	Tax rate	Tax
System supply	Rs. _____	set by you	Rs. _____
Installation and commissioning	Rs. _____	set by you	Rs. _____
Discount (shown openly)	- Rs. _____		
Taxable total	Rs. _____		
Same state: CGST and SGST shown as two equal halves. Different state: one IGST line.			Rs. _____
Grand total			Rs. _____

Indicative subsidy (not part of the price): Rs. _____. The customer pays the full amount above. Any subsidy is decided by the official scheme and paid afterwards. Confirm the current rules with the state nodal agency or DISCOM before relying on it.

Terms and conditions

- Payment schedule: as agreed between you and the customer.
- Warranty: as stated by each manufacturer; list it per item.
- Scope and exclusions: state clearly what is and is not included.
- Validity: this quotation is valid until the date above.

_____ Authorised signatory Your Company Name	_____ Customer acceptance Name and date
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